



Ōtaki and District Memorial R.S.A.

HOUSE RULES AND GENERAL INFORMATION

Note: A full copy of the RSA's Rules is available in the Secretary's Office for reference by members.

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MEMBERSHIP

The following persons can be eligible for membership of the Ōtaki and Districts Memorial RSA, **there are some exceptions to the conditions listed below:**

1) Returned Service Member

These members are NZ Citizens, citizens belonging to the Commonwealth of Nations, or allies of NZ at the time of service who have served overseas in a time of war or emergency, as a member of a unit in an operational or occupational force, multinational observers force, or as a member of a United Nations Peacekeeping Force.

2) Service Member

These members are those who have served or are currently serving as a uniformed member of the New Zealand Defence Force or New Zealand Police Force, a person who has served or is serving as a uniformed member of the Armed Defence Forces of a country which has not taken up arms against NZ or any member of the Commonwealth of Nations or an ally of NZ since 1918 and who do not possess the necessary service qualifications for Returned membership.

3) Women's Section

Unfortunately our Women's Section has decided to call it a day, therefore this membership classification is no longer available.

4) Associate Member

These members include those who are not included in the three sections above who subscribe to the aims and objectives of the RSA.

5) Youth Member

These members include those who are not included in the four sections above and are aged between 13 and 17 years. Youth members are not entitled to purchase or consume liquor on club premises, they may consume liquor if accompanied by a parent or legal guardian. Youth members are not permitted to either enter an area set aside for the operation of gaming machines or to operate gaming machines. Youth members are restricted to signing in one visitor on any one day. Such visitor must have attained the age of 13 years.

COMMITTEE

Executive

The Committee is made up of:

President

Vice President

Honorary Treasurer

Between 6 - 8 Committee Members

(All of the above are elected at the Annual General Meeting in May)

SUBSCRIPTIONS

The annual subscription rates are decided by a General Meeting and becomes due and payable on the first day of the membership year, i.e. 1st February. Members who have not paid their subscription within two months of the due date will be regarded as unfinancial and their membership may be terminated.

Membership Card

Members should carry their membership cards on their person whenever they come to the clubrooms or visit other chartered clubs.

The membership card is a swipe card. It has to be used to gain entry to the clubrooms, through the second set of doors in the front foyer.

The card can also be used as a debit card to purchase items from the bar and dining room. Purchases can be obtained by crediting cash on the card at the bar. Your Membership card also entitles you to a discount on your drinks at the Bar when you present it.

VISITORS

Members of other RSA's and Chartered Clubs have the right to visit our clubrooms. They must sign the Visitors Book. Other visitors must be signed in by a financial member. Our own Members may bring guests into the RSA, they must sign the Visitors Book and be countersigned by the member.

Local non-members may not visit the clubrooms on a regular basis. Those who wish to come more often than once a month or more regularly should consider becoming a member in their own right. This includes partners of members.

CONDUCT OF MEMBERS AND THEIR GUESTS

Members bringing visitors to the clubrooms are responsible for their own and their guest's dress standard, demeanour and conduct whilst they are on the premises and members must stay with their guests until they depart.

Any member or visitor being a nuisance in the clubrooms by being intoxicated or through other unacceptable behaviour including using obscene language, disrespect for club property or being disorderly will be warned to correct their behaviour. Failure to do so can lead to the person concerned being compelled to leave the premises.

In the case of a member he/she can be suspended and then be called on to answer for their behaviour before a Disciplinary Committee. In the case of a non-member, he/she can be prohibited entry to the clubrooms thereafter.

DRESS

A reasonable standard of dress is expected at all times.

Members and Visitors must wear tidy presentable clothes in the clubrooms and dining room. Clean work clothes are permitted up to 7pm.

The Following are Not Acceptable

Screen printed T-Shirts that are suggestive or offensive

Torn, or dirty work jeans

Bare feet, or dirty footwear

Men wearing headwear without the express permission of the Manager or Duty Officer.

OFFICE HOURS

The office is open Tuesday to Friday from 8.30am. Please ring the door bell at the front entrance if you visit before 10.30am.

BAR HOURS

The bar operates seven days per week from 11am (Mondays from 2pm). Light snacks are available at the bar. Closing times vary and may change from time to time depending on patronage. Members and visitors must comply with the instructions of the Duty Manager as regards the closure of the bar. A drinking up time of 20 minutes is allowed.

Note:

All glassware and jugs should be returned to the bar before leaving the premises.

SMOKING

Smoking is not permitted in all internal areas of the clubrooms. There is a designated smoking area on the North East veranda through the 'Edhouse Lounge'.

CHILDREN

Children are permitted on the premises for after funeral refreshments and special RSA or family occasions. They must be accompanied and supervised by the parent or guardian at all times who will be responsible for their good behaviour.

The designated Gaming area is out-of-bounds to all children under the age of 18.

EVACUATION

Should the fire alarm sound please obey the directions of the Building Warden and leave the building in an orderly fashion. Please familiarise yourself with the evacuation procedures displayed in the premises.

RSA REVIEW

Issues of the RSA Review are available in the front foyer, don't forget to grab a copy.

DINING ROOM

The dining room is usually open during the following hours:

Tuesday	Dinner 5.00pm - 7.00pm
Friday	Dinner 5.00pm - 8.00pm
Saturday	Dinner 5.00pm - 8.00pm
Sunday	TBA

Details of dinners on public holidays and other celebrations will be advertised on club noticeboards.

The restaurant can also cater for member's private functions. Notice is required so please contact Dave or Liz for options.

Our Restaurant is under the management of Dave and Liz Price trading as Poppies Family Restaurant and can be contacted by phoning 063647788 – A direct line to the kitchen.

SPORTING ACTIVITIES

Darts – Club night Thursday 7pm as well as local League matches.

Golf – We stage an annual tournament. Other RSA's do likewise. Eligibility is specified on entry forms.

Outdoor Bowls – Various tournaments are played. Please watch the noticeboards.

Snooker - Club night Thursday 6.30pm, also Sunday 1pm, as well as regular away matches and local tournaments.

Chartered Clubs – Similar sports events to those mentioned above are open to all members. Please watch the noticeboards.

WOMEN'S SECTION

After 69 years of great service to the RSA, our Women's Section has made the agonizing decision to finish up. They were a vital part of our organisation but with dwindling numbers and interest it was necessary.

ENTERTAINMENT

A varied programme is organised by the Entertainment Committee. Please keep an eye on club notices, the website and newspapers for updates or enquire at the office or bar. A calendar of events is also available on the raffle table.

Membership Draw

The membership draw takes place every Tuesday and Friday night between 5.30pm and 7.30pm. To win you must be present when your name is drawn out and have your current membership card with you. If the draw is not struck it jackpots to the next Tuesday or Friday.

CAR PARK

Car parking is available adjacent to the clubrooms for members vehicles as well as kerbside parking in Raukawa Street.

COURTESY COACH

Our eight seater van is available on Tuesdays, Fridays and some Saturdays to and from the clubrooms, as well as for other selected occasions. We ask for a \$2 donation for your local trip each way. It is also available any day for welfare purposes for our Service and Returned Members.

Book by phone 364-6221 or at the bar. Please check on departure time from the club.

ODE

The Ode of Remembrance to the fallen is recited each Friday evening at 6pm. Please show your respect by standing in silence during the Ode.